

Petite Lakes Highwood Association
Meeting Minutes from 8/16/2023

- 1) Meeting called to order at 6:48pm
- 2) Officers present: Sam Terranova, Bob Leavitt, Joe Kozlowski, Shannon Turk, Amanda Wood, Lauren Hart
- 3) Officers absent: Dakota Schneider
- 4) Acceptance of minutes: Sam accepts, Joe seconded
- 5) Acceptance of agenda: Shannon accepts, Amanda seconded
- 6) Public Comments: none
- 7) Correspondence:
 - a) Bob got an email from the Gallucci residence about their lost boat ramp key
 - i) Joe got in touch with them and returned their key
 - b) Amanda got a red tag notice from Lake County about the park lights - the letter was dated 6/1/23, but the envelope was post dated 8/2/23
- 8) President's report:
 - a) Bob had more keys made for the boat ramp gate, numbered #36-45. He also had Mark Johnson's name removed from the authorized key list and added Joe to the list instead.
- 9) Treasurer's Report:
 - a) New computer is working great!
 - b) Account Balances:
 - i) Checking: \$56,577.06
 - ii) Savings: \$20,468.73
 - c) 7 homes have unpaid dues
 - d) Currently there are 4 homes in the neighborhood for sale
 - e) 2 liens were returned because of an unpaid fee
 - i) Waiting on placing a lien on 24921 W Forest Ave until the house goes contingent, and then contacting the realtor and letting them know there are unpaid dues.
 - f) Reviewed Budget
 - i) Sam is going to call and see if we are getting a second weed abatement
 - ii) There is money available in the budget - asked for ideas where to allocate the additional money
 - (1) Joe suggested having signs made for neighborhood events (garage sale, meetings, cleanup, ect) - board was in agreement to have the signs made
- 10) Other Reports:
 - a) Sam suggested we get new basketball hoops for the park
 - b) Sam put fencing up at the beach to keep the geese off the beach

- c) Sam researched the lights at the park and we can adjust them to reduce the light by $\frac{1}{2}$
 - i) Discussed making that adjustment - Sam and Bob are unsure if the 2 end lights can be adjusted. Discussed getting together to make the adjustment and then shorten the 2 end lights and see if that makes a difference
 - ii) Sam will check into renting a lift
 - iii) Will do photo-metric report on end lights
 - iv) Bob will send a photo of the beach/Park area to Sam and he will have Paramont electric supply do the photometric report.
- d) Joe - has made some changes into pier slip assignments to open up additional space
 - i) Curt Barnes pulled his boat - Whipple is now in that spot
 - ii) Joe K is now in the Whipple's old spot
 - iii) Kaughlan who was in spot #1 went to #9
 - iv) Joe Prindle went to #10 and that opened up a spot
 - v) There are currently 4 people on the waiting list - will add Kyle Davis to the the list (he is a renter/not a homeowner) There is one spot available.

11) Continuing business

- Updating by-laws/addressing short term rentals - no updates from Barb
 - Unincorporated Lake County does not allow short term rentals
- having photometric report done for the LEDS at hte park
- Quotes for the basketball court/boat ramp
- Third party accountant to perform audit
- North park pier replacement
- Gazebo for the main park - Sam showed examples
- Seeing a lawyer about obtaining the articles of incorporation for and the IRS site.

12) New Business

- a) Add description on website next to Amanda: Treasurer/ Closings
- b) Discussed date for the annual meeting - October 7,2023

13) Clean Up

14) Next Meeting:9/20/23 @6:30pm - Docker's north

15) Meeting adjourned: 8:37pm

Notes submitted by Lauren Hart, secretary